YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES

Regular Board Meeting

Thursday, January 8, 2015 7:00 p.m.

Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 FINAL MINUTES
Approved Feb 12, 2015
As presented

MINUTES

Meeting called to order at 7:00 PM by Supervisor Mark Englerth.

PLEDGE OF ALLLEGIANCE:

Roll Call: Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell.

Staff Present: Frank Fiala

<u>Visitors</u>: 2 (not including staff present).

CALL TO ORDER

PLEDGE ROLL CALL

ADDITIONS/CHANGES TO AGENDA:

<u>Added</u> Agenda items: <u>To Supervisor's Report</u>: 3 buoys to be purchased, dry hydrant installation, tires at fire station, copier disposal, termination of option agreement Shepard/Collins.

<u>Added</u> Agenda items to <u>Clerk's Report</u>: Website Update needed, and office hours discussion.

Supervisor Report: Line out "Amendments to Budget 2014-2015" per J. Lippert.

Under Approval of Minutes: Strike out December 30th meeting, it will be in Board members' mailboxes.

ADDITIONS/CHANGES TO AGEN<u>DA</u>

ACKNOWLEDGEMENT OF VISITORS:

<u>TTES</u> – D. Middleton not present. Reports for December and 2014 YTD (Year-to-Date) as well as 2012, and 2013 YTD Reports were distributed to Board members.

<u>Barry County Board of Commissioners – Report given by Vivian Conner.</u> C. Stolsonburg planned to attend but was unable to be present. New Chairman will be C. Stolsonburg and Vice-chair- Joyce Snow.

Jan. 26th will be an open house for the new 911 Center. Time: 4 to 7 p.m.

<u>Veteran's Memorial</u> – After inquiry from Trustee Campbell, Mike Cunningham commented on possibly changing the amount of the fundraising goal/project amount.

ACKNOWLEDGEMENT OF VISITORS

APPROVAL OF MINUTES:

Prior to approval of minutes, R. Rottschafer, Trustee commented on speaking with the township attorney who advised that minutes are to be shortened, and more general. Per discussion: Direct quotes are only to occur in the minutes of Public Hearings, not for Public Comment. All board members consented with proceeding from this point on with a "a trimmed-down version" of the minutes.

APPROVAL OF MINUTES

Page 1 of 4 YST Bd Trustees 1/8/15 Motion by J. Lippert with support from Campbell to have J. Lippert reduce minutes of December 11, 2014 (Regular Meeting) and December 18, 2014 minutes to just motions at hand, bills approved, votes taken. All ayes. MOTION CARRIED.

PUBLIC COMMENT: None.

TREASURER'S REPORT: John Jerkatis

Motion by Lippert with support from Campbell to accept the Treasurer's report as presented. All ayes. MOTION CARRIED.

Motion by Jerkatis and support from J. Lippert to table Resolution for Capital Expenditures due to tonight's inclement weather/need for brevity of meeting. All ayes. MOTION CARRIED.

CLERK'S REPORT: J. Lippert

- Cash Receipts Register for December
- Accounts Payable & Approval:

Motion by Campbell with support from Rottschafer to approve Accounts payable chk. #s 912829-837 dated 12/15/2014 for the amount of \$8,335.11. Roll Call: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Lippert with support from Campbell to approve <u>Accounts Payable</u> chk. #s 912838-865 for the amount of \$13,790.22. **Roll Call**: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED. Discussion occurred regarding termination of option agreement with Shepard/Collins and reimbursement from Inter-county Drain Commission.

Motion by Rottschafer with support from Campbell to approve <u>Payroll checks</u> #5278-5301 for the amount of \$10,114.63. **Roll Call**: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

PCI Report- Report will be in mailboxes as well as the yearly PCI report.

2015 Meeting Schedule for publication:

Motion by Jerkatis with support from Rottschafer to approve the 2015 Township Meeting Schedule for publication as presented. All ayes. MOTION CARRIED.

Website Update: Discussion occurred. A quote has been received from Ocean Inc. for \$725.00 final cost.

Motion by J. Lippert with support from Rottschafer to table approval for next month on the website update and acquiring two additional quotes. All Ayes. MOTION CARRIED.

Motion to table minutes of Dec. 11 and 18th, 2014. MOTION CARRIED.

PUBLIC COMMENT
None.

TREASURER'S REPORT: John Jerkatis

Treasurer's Report Approved

Motion to table Resolution for Capital Expenditures. Motion Carried.

CLERK'S REPORT: J. Lippert

Accounts Payable & Payroll Approved

Motion to approve 2015 Meeting Schedule for publication.
MOTION CARRIED.

Motion to table approval for next month on the website update and acquiring two additional quotes.
All Ayes. MOTION CARRIED.

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CLERK'S REPORT: J. Lippert continued:

Office Hours Discussion occurred regarding the possibility of closing on Fridays (currently open 9 a.m. to noon). No further action was taken at this time.

TRUSTEE REPORT: Roger Rottschafer

- Report on recent North Country Trail Meeting (1/5/15).
- Appointment of two Township Board Members to Fire Board postponed this evening.
- Reported on Informational Meeting at the Hastings Charter Township
 regarding Fire Associations. Rottschafer distributed information for the
 board members to review. Rottschafer would like to have the board evaluate
 information obtained. Possibly this would take place in a February meeting.
- Biking Trail: Rottschafer has requested a report from engineering firm by the first part of February.

PLANNING COMMISSION: Frank Fiala, PC Chairman

On January 15th, the next PC meeting, remote access by phone will be used with absent PC members in Florida (G. Purcell and P. Heystek). There will be no additional cost to the township for the remote access.

The PC will be working on Accessory Dwellings.

Upcoming Dates:

Jan. 23 - 10 a.m. Barry County Road Commission – Annual Township Meeting

Feb. 26 - 7 p.m. YS Joint Meeting - The PC will have goals/accomplishment report and will be working on Capital Improvement Plan.

F. Fiala also mentioned the meeting that took place (today) regarding the meeting at Hastings Charter Township regarding fire associations and included fire department officials from Orangeville, Castleton, and Wayland.

ZONING ADMINISTRATOR'S REPORT: Larry Knowles, ZA

December Activity report (written report - distributed)

SUPERVISOR REPORT- MARK ENGLERTH

- 3 Buoys to be purchased
- <u>Dry Hydrant</u> installation brief discussion occurred regarding other possible locations of installations.
- Copiers will be disposed of at the township office and at the fire station.

Motion by Lippert with support from Campbell to dispose of both copiers (one at office and one at fire station) at no charge for removal per J. Lippert. All ayes. MOTION CARRIED.

TRUSTEE REPORT: Roger
Rottschafer

PLANNING COMMISSION:

Frank Fiala

ZONING
ADMINISTRATOR'S
REPORT: Larry Knowles,
ZA

SUPERVISOR REPORT-MARK ENGLERTH

Motion to dispose two inoperable copiers. Motion Carried.

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SUPERVISOR REPORT- MARK ENGLERTH continued

• <u>Tire disposal</u> (tires are currently stored at Fire Dept.)

Motion by Englerth with support of Lippert to dispose of tires at no cost/ or minimal cost. Disposal by Roger Rottschafer. All ayes. MOTION CARRIED.

Correspondence: Acknowledgement letter regarding YS Township's membership with the US EPA Brownfields Assessment Grant Coalition went out to the City of Hastings.

Casino Revenue- recent Revenue Sharing of funds has taken place and was received by YS Township. M. Englerth asked for a special line item to be made on this (Casino Revenue Sharing) to account for what is being done with these funds. Discussion took place regarding former uses of the casino funds and future suggestions for casino funds. Brief discussion occurred.

Motion by Jerkatis with support from Englerth to have a line item made for accounting purposes to track the use of Casino Revenue Sharing funds. All ayes. MOTION CARRIED.

GLASWA - M. Englerth reviewed the GLASA Income and Expenses – Proposed Budget ending December 22, 2014, as well as other items regarding the Sewer/Water Authority. Information was distributed to Board Members.

Veteran's Memorial donations of recycling have been made with scrap metals. Special thanks went out for a large donation of scrap metal from Roger Rottschafer, Trustee. Also, a vehicle has been donated as well (\$1,500 scrap value). Communications have been taking place with the Veteran's Memorial Chairman, Mike Cunningham. John Jerkatis, Treasurer, also verified that everything (fundwise) for the Veteran's Memorial has been accounted for that has come into the township office.

Other Correspondence: Cuddy Drain - A letter was received and distributed to Board members from Russ Yarger, of the Inter-county Drain Commission.

OTHER PUBLIC COMMENT or NEW/OLD BUSINESS: NONE

ADJOURNMENT:

Motion by Englerth with support from Rottschafer to adjourn at 8:44 p.m. Approved by all.

Respectfully submitted:

Motion Approved by Rottschafer; supported by

Deb Mousseau

Campbell as presented: All Yes.

Recording Secretary 1/12/15

Date: Approved: February 12-2015

Janice C. Lippert, Clerk

Motion to dispose of tires at no cost/ or minimal cost. Disposal by Roger Rottschafer. MOTION CARRIED.

Motion to have a line item made for accounting purposes to track the use of Casino Revenue Sharing funds. MOTION CARRIED.

ADJOURNMENT

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