

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES</p> <p style="text-align: center;"><u>Work Session Meeting</u></p> <p style="text-align: center;"><u>Wednesday, February 26, 2014</u> 7:00 p.m.</p> <p style="text-align: center;">Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>FINAL MINUTES Approved March 13, 2014 As presented</p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p>Roll Call: Jerkatis, J. Lippert, Englerth, M. Cook, Bruce Campbell. (All Present).</p> <p><u>PLEDGE OF ALLEGIANCE</u></p> <p>Staff Present: Alice Jansma, Cathy Strickland, and Frank Fiala.</p> <p>Visitors: 5 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>PLEDGE</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <ul style="list-style-type: none"> • No additions to the agenda. 	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p><u>APPROVAL OF MINUTES</u></p> <p>To take place at next regular business meeting, on March 13, 2014.</p>	<p><u>APPROVAL OF MINUTES</u></p> <p>To take place at next regular business meeting, on March 13, 2014.</p>
<p><u>PUBLIC COMMENT:</u> None</p>	<p><u>PUBLIC COMMENT:</u> None</p>
<p><u>ACKNOWLEDGEMENT OF VISITORS:</u> None.</p>	<p><u>ACKNOWLEDGEMENT OF VISITORS:</u> None.</p>
<p>Treasurer, John Jerkatis, commented that there is a need for an additional computer work station. Communication between the clerk's and treasurer's office is difficult because of different work shifts. The subcommittee has come to the conclusion that an extra computer work station would help with this situation. Jerkatis asked for questions. The computer installation company would be the same company that is familiar with our current hardware. Jerkatis is unable to tie into both servers. The tax system is on one server and general ledger is on another. The amount of the proposed computer work station is \$1,537.00. The information was just presented tonight so the board has a chance to review it and hopefully vote on it at the next Board of Trustee's Regular meeting which is March 13, 2014.</p> <p>Clerk, Jan Lippert, presented payables of \$1,028.90 for the board's information. J. Lippert distributed an invoice journal of the five invoices and answered any questions regarding the invoices at this evening's meeting.</p>	<p>Treasurer, John Jerkatis</p> <p>Clerk, Jan Lippert</p> <p>Page 1 of 4 YST Bd Trustees 2-26-14</p>

SUPERVISOR UPDATE: Mark Englerth

Recycling Comparison: A spreadsheet was distributed to board members comparing recycling of 2012-2013 and the same time period in 2013-14. The township purchased its own container for \$5,980.00 this past summer. Already, in less than six months time, the township has saved approximately \$5,000 and this includes the one-time cost of the container as well.

2013-14 Budget Expenditures for Fire Service/TTES (Thornapple Township Emergency Services):

Contract renewal date is March 31st. Yankee Springs has asked for a 90 day extension on the contract – prior to signing a new contract. The contract extension will continue under last year’s terms. Alice Jansma will be working with M. Englerth on this matter. Jerkatis noted there are over 3,000 properties to be protected within the township. Discussion also occurred regarding dry hydrants within the township.

Facilities Update: Township Offices-Hall/Fire Station:

After the recent heavy snowfall, drywall caved in – in two places of the township office. The roof had been shoveled, but the weight was too much. It has been noted that the roof is at the end of its life expectancy. The roof had been shoveled at the Fire Station. No problems occurred there. Mark Englerth thanked those who showed up to help get the township office and hall back into working condition to carry out normal business hours. It was noted that Shane Vandenberg did a lot of work with this. The office gals helped a great deal, as well as, Frank Fiala and Bruce Campbell stopping in. Pennington came in and did a great job moving snow away from the building at a very good price. The insurance company has been met with. Jerkatis encouraged Shane Vandenberg to turn in a bill for his work.

Eventually equipment will be moved out of the Assessor’s office. Workspace is not adequate. Plans are to take advantage of this move and make necessary work happen at the same time, such as carpeting being replaced, and walls being painted. Jerkatis commented that it would be good to have an outlined plan of attack for the remodeling work that would have to be done, before the work is set to be done when warm weather comes. Jerkatis feels a plan would be very beneficial to the successful completion of this.

Contract Negotiations with GLASWA:

Negotiations are continuing. A safety committee has been formed. This committee will meet a minimum of four times a year and will meet before the contract is settled. An outside firm has been hired to take a study of the operation of the whole system. At what point will equipment/facilities be depreciated out, and what can be expected over the next five or ten years, are some questions that will be answered when the study is completed. J. Lippert asked when the deadline was for the contract. Englerth commented that there is no definite deadline. Everything continues the same until the negotiations are settled.

**SUPERVISOR UPDATE:
Mark Englerth**

Recycling Comparison

**Fire Service/TTES
Contract**

**Facilities Update: Township
Offices-Hall/Fire Station**

**Contract Negotiations with
GLASWA**

M. Englerth also mentioned receiving a call from Fire Chief Middleton to use Englerth's backhoe for work on a local business with issues involving a collapsed wall on an LP gas tank. Englerth mentioned that the township has done an excellent job outsourcing construction service to other construction companies (not Englerth Construction), but when called by Middleton, it was important for an immediate response. Englerth had 3.5 hours in on the job and inquired as to whom the bill should be sent to.

Sheriff Dept./Marine Contract- billing situation is being resolved. (YS Twp. serves as go-between or pass-thru entity for billing).

Township Contracts/J. Jerkatis- John Jerkatis, Treasurer, requested a binder with all of the township's current contracts in it for reference in the office.

OTHER PUBLIC COMMENT:

Shane VandenBerg – inquired as to whether or not the public was allowed to the GLASWA (Water/Sewer) meetings when negotiations were taking place. General consensus at tonight's meeting was that the negotiations are not open to the public, but a definite answer would have to be checked into. Discussion occurred regarding possible rate changes, current financial status of GLASWA, previous planning for infrastructure replacement costs, former rates, previous funding by federal grants and bond pay offs. M. Englerth commented that things were different ten years than they are today. Further discussion regarded the sewer getting audited every year, the water/sewer system being 35 years old, a rate study being done that will take an assessment of the whole system, and that the system is not going to fail all at once.

Englerth invited GLASWA personnel that were present to comment if they would like to. No comments were made at this time.

Jerkatis, Treasurer, asked about the recent back up on Valley Drive. Jeff Rogers of GLASWA, mentioned that he had checked the lift station approximately 12 to 14 hours before the incident occurred. There was nothing wrong when he checked the lift station. J. Rogers commented there are a lot of things that could have happened. Illegal dumping in car washes was mentioned as a possible issue causing sewage back up.

Jerkatis mentioned that he feels that the improved quality of water and the addition of the sewer system has been a definite enhancement to residing in the township.

OLD/NEW BUSINESS:

John Jerkatis will be going on vacation in March. All reports will be completed and delivered by the Deputy Treasurer at the next regular Board meeting.

Mary Cook commented that after consulting legal counsel, she was advised that her resignation couldn't be complete until the board accepts it. The board couldn't accept it at the meeting that the resignation was given and tonight's meeting is a work session. M. Cook asked that the board to accept her resignation at the March 13th

SUPERVISOR'S UPDATE:

Mark Englerth cont'd

OTHER PUBLIC COMMENT

OLD/NEW BUSINESS

OLD/NEW BUSINESS cont'd:

Regular Board meeting and in return M. Cook will finish out the month of March by attending both Board meetings.

Frank Fiala mentioned upcoming March meetings (ZBA & PC) that will involve Middleville Tool & Die's expansion. The ZBA meeting is March 18th and the PC meeting on the 20th. The Planning Committee is also busy with the Sign Ordinance and Article XII. With Gordon Wells' retirement, it is important to get someone in that PC position as soon as possible.

Mark Englerth commented that the township continues to struggle with appointments. Considerations are being made. M. Englerth commented that just appointing board members and regretting it later is a mistake. So it's important to take some time on this. M. Cook commented that she should be available for the March ZBA meeting, as long as she is able to attend.

Jerkatis commented that he really appreciated all of the extra expenditure and effort the road commission has done and continues to do on the roads during this winter season. Jerkatis heard indirectly that the road commission has used up a lot of their revenues that they kind of had earmarked for summer improvements. YS Township budget meetings, hearings and workshops are coming up in April. Jerkatis thinks he could make a cut of 3.5% in costs for his department (Treasurer's) in the next fiscal year. He feels that if these cost cuts could be made in all of the township's departments, possibly \$20,000 could be contributed to the road commission to compensate for over-extending itself this winter. Jerkatis added that maybe this concept could be presented to other townships as well.

ADJOURNMENT:

Motion by M. Cook with support from Campbell to adjourn at 8:45 p.m. Approved by all.

Respectfully submitted:
Deb Mousseau
Recording Secretary 2/28/14

Date: _____

Final Minutes Approval: March 13, 2014
Janice C. Lippert, Township Clerk

ADJOURNMENT