

<p style="text-align: center;"> <b>YANKEE SPRINGS TOWNSHIP</b>  <b>BOARD OF TRUSTEES</b>  <u><b>Regular Board Meeting &amp; Public Hearing for Spec. Assessment Roll</b></u>  <u><b>Island Drive Channel Dredging District #44</b></u>  <u><b>August 11, 2016</b></u>  <b>7:00 p.m.</b>  <b>Yankee Springs Township Hall</b>  <b>284 North Briggs Road, Middleville, Michigan 49333</b>   <b>MINUTES</b> </p>	<p> <b>FINAL MINUTES</b>  Page 1 of 5  YST Bd Trustees  8/11/16 </p>
<p> Meeting called to order at 7:00 PM by Supervisor Mark Englerth.  <b>PLEDGE OF ALLEGIANCE:</b>  Roll Call: Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell. All Present.  Staff Present: Alice Jansma, Sandy Marcukaitis, Larry Knowles, Greg Purcell, Frank Fiala, Richard Beukema, Chuck Biggs, Michael Maring, Cathy Strickland.  Visitors: 19 (not including staff present). </p>	<p> <b>CALL TO ORDER</b>   <b>PLEDGE</b>  <b>ROLL CALL</b> </p>
<p> <b><u>ADDITIONS/CHANGES TO AGENDA:</u></b>  <b>Under Clerk Report:</b> Add: Announcements to be made.  <b>Under Consent Agenda:</b> Strike July Payroll </p>	<p> <b><u>ADDITIONS/CHANGES TO AGENDA</u></b> </p>
<p> <b><u>APPROVAL OF CONSENT AGENDA:</u></b>  <b>Consent Agenda:</b> <ul style="list-style-type: none"> <li>➤ Minutes of Special board meeting of : July 27, 2016</li> <li>➤ Minutes of Regular Board Meeting: July 14, 2016</li> <li>➤ Accounts Payable : Jul 20<sup>th</sup>, Check #s: 913622 through #913636: \$31,124.06</li> <li>➤ July Payroll</li> <li>➤ July Receipt Register</li> </ul> <i>Motion by Rottschafer with support from Campbell to approve the <u>Consent agenda for tonight's meeting</u> as presented. <b>ROLL CALL:</b> Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. <b>MOTION CARRIED.</b></i> </p>	<p> <b>APPROVAL OF MINUTES</b>   Approval of Consent Agenda as presented. <b>MOTION CARRIED.</b> </p>
<p> <b><u>Special Assessment Dredging District No. 44 Island Drive Channel Assessment Roll:</u></b>  <b>Open public hearing at 7:02 p.m.</b> <i>Motion by Rottschafer with support from Campbell to open public hearing at 7:02 p.m. All Ayes. MOTION CARRIED.</i>   <b><u>PUBLIC COMMENT:</u></b>  <b>Nancy Whitley-of 12941 Park Dr.,</b> inquired as to how the funding will this be handled. The Island Drive Assessment is funded from the YS Township (thru Special Assessment). Mrs. Whitley asked, "How will we be informed about the rebuilding of the Cuddy Drain?" Supervisor Englerth referred to Dan Fredricks, Engineer of the Cuddy Drain Project. </p>	<p> <b><u>Special Assessment Dredging District No. 44 Island Drive Channel Assessment Roll:</u></b> </p>

Englerth offered to speak with Mrs. Whitley after the meeting regarding the Cuddy Drain.	
<u>Close Public hearing at 7:06 p.m. – Motion by J. Lippert with support from Rottschafer to close public hearing at 7:06 p.m. All Ayes. MOTION CARRIED.</u>	<u>Motion to Close Public Hearing at 7:06 p.m.</u>
<u>Roger Swets of Dickinson Wright PLLC explained the Adoption of Special Assessment process.</u>	
<u>Motion by Rottschafer with support from Lippert to start interest as of 3/1/17. All Ayes. MOTION CARRIED.</u>	<u>Motions regarding:</u>
<u>Motion by Rottschafer with support from Campbell to set interest rate at 3%. ROLL CALL: Jerkatis: no, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.</u>	<u>Interest Rate, time of start of interest rate and the Resolution itself.</u>
<u>Adoption of Resolution/ Special Assessment Dredging District No. 44 Island Drive Channel Assessment Roll \$224, 972.00.</u>	
<u>Motion by Rottschafer with support from &gt;&gt;&gt;&gt;&gt;&gt; to adopt Resolution #08-11-2016 (Confirmation of Special Assessment Roll; Lien; Payment and Collection of Special Assessment) for Island Drive. ROLL CALL: Jerkatis: no, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.</u>	
<u>ACKNOWLEDGEMENT OF VISITORS:</u>	<u>ACKNOWLEDGEMENT</u>
<u>Barry County Board of Commissioners – Craig Stolsonburg gave the report.</u>	<u>OF VISITORS</u>
<u>PUBLIC COMMENT: (Limit 3 minutes) NONE</u>	<u>Barry County Board of Commissioners –Craig Stolsonburg</u>
<u>CLERK’S REPORT: J. Lippert</u>	<u>CLERK’S REPORT: J. Lippert</u>
<u>Primary election Voter Turn Out report given: 31.6% Voter Turnout in Precinct #1 (Twp. Hall) and 31.8% Voter turnout in Precinct #2 (Fire Station).</u>	<u>Payables Approved</u>
<u>Dredging Walk – led by D. Fredericks, Engineer of Cuddy Drain Project to identify boats/obstructions to dredging on Monday 8/15 at 5:30 p.m. Meeting at Pat Gillespy’s home. (Deadline for removal of obstructions is Sept. 12.) N. Whitley asked when the road will be closed. Englerth answered the best information will come from Dan Fredricks, on Monday, August 15<sup>th</sup>. Also condo docks “being permanent” was mentioned. It was noted Dan Fredricks should be consulted on that as well.</u>	
<u>Motion by Rottschafer with support from Campbell to approve August accounts payable of \$52,194.09 checks #913638 thru #913681. These payables include Election Inspector wages. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.</u>	
<u>NE England Point: Request to be put on agenda of Sept. 8, 2016 (Regular Board Meeting).</u>	Page 2 of 5 YST Bd Trustees 8/11/16

**Fire Wall Protection – Ocean Inc.** – request for addressing spam issues with township’s computer system.

**Motion** by Rottschafer with support from Campbell to accept proposal from Ocean Inc. for \$796.00 for one year- Firewall Protection. ROLL CALL: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**Proposal from Municode Conversion:**

**Motion** by Rottschafer with support from Campbell to approve up to \$3,000 to put ordinance on Municode. ROLL CALL: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**EFT/Payroll –**

**Motion** by Campbell with support from Rottschafer to pay payroll checks #5662-5684 net - \$11,812.00 and EFT as well. ROLL CALL: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**TREASURER’S REPORT: John Jerkatis, Treasurer**

Motion by Rottschafer with support from Campbell to accept Treasurer’s Report as presented. All Ayes. MOTION CARRIED.

**GLASWA Director/ZONING ADMINISTRATOR’S REPORT: Larry Knowles, Written ZA Report submitted**

**GLASWA** – Report given and included in board members’ packets. Public Hearing to be tentatively held on October 5, 2016 regarding rate structure.

**ZA Report:**

June and July were busy, but new construction has just recently dropped off.

**Michael Maring** was introduced as new Code Enforcement Officer.

**Fee Schedule:** Proposed fee schedule in members’ packets was reviewed. It was recommended that the fee schedule should go before the Planning Commission.

**Motion** by Rottschafer with support from Campbell to table action on fee schedule of Planning and Zoning until a future Board meeting. All ayes. MOTION CARRIED.

**FIRE SERVICES COMMITTEE REPORT: Roger Rottschafer, Trustee**

- Report was unavailable from 911 due to vacations.
- Fire Committee met yesterday to clarify working on the Cost Recovery program.
- LED lighting installed in fire station and looking good.
- Air Condition has been repaired.

**Motion** by Jerkatis with support from Rottschafer to have September Board (Sept. 8, 2016) meeting at the Fire Station. All Ayes. MOTION CARRIED.

**CLERK’S REPORT: J. Lippert continued**

Motion to approve Firewall protection \$796. MOTION CARRIED.

Motion to approve \$3,000 to put ordinance on Municode. MOTION CARRIED.

**PAYROLL & EFT Approved**

**TREASURER’S REPORT: John Jerkatis (approved)**

**ZONING ADMINISTRATOR’S REPORT: Larry Knowles, ZA & GLASWA Director**

MOTION TO TABLE ACTION OF FEE SCHEDULE OF PLANNING & ZONING. MOTION CARRIED.

**TRUSTEE REPORT: Roger Rottschafer**

Motion to hold Sept. Board of Trustees meeting at Fire Station. MOTION CARRIED.

**SUPERVISOR REPORT- MARK ENGLERTH:**

**Ocean Inc.'s bid met all specifications required at \$3,911.00 for new phone system.**

**Motion** by Campbell with support from Rottschafer to allow up to \$4,000 for new phone system. ROLL CALL: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**SkyTech Container Quote Received: \$6,560** (for recycling roll-off container)

**\$810.00 quote to paint container:**

**Motion** by Rottschafer with support from Campbell to allow painting of container at \$810.00. ROLL CALL: Jerkatis: no, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.

**Sign has been taken down at the fire station for donations of scrap metal.** A request has been made to R. Rottschafer to allow signage on electronic sign regarding scrap metal donations to the township.

**Resignation- ZBA Member**

**Concrete has been poured for recycling and at the Park.**

**Discussion on having everything ready for the Board Meeting agenda –one week ahead.**

**911 – Day to Honor Fire Rescue/Emergency Personnel at the Fire Station on 9/11/16 (Sunday).**

**PLANNING COMMISSION – JUNE REPORT: Frank Fiala, PC Chairman:**

**Survey-** F. Fiala distributed Draft #2 dated July 26, 2016 –and would like survey to go out with newsletter. Discussion took place.

**Recent ZBA meeting-** GLCC (Gun Lake Community Church) to most likely be rezoned to C-2 to meet signage size requirements.

**Master Plan** – Future Land Use map to be researched by Planning Commission.

**NEW/OLD BUSINESS:**

**C. Kaufmann would like documentation in minutes for approval to proceed with litigation to eliminate created parcel:**

**Motion** by Rottschafer with support from Campbell to approve C. Kaufman/attorney's work on Whispering Pines litigation. ROLL CALL: Jerkatis: yes, J. Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**SUPERVISOR REPORT- MARK ENGLERTH**

**Motion** to allow up to \$4,000 for new phone system at twp. hall office. MOTION CARRIED.

**Motion** to paint recycling container at \$810.00. Motion Carried.

**PLANNING COMMISSION: Frank Fiala, Chairman**

**Motion** to approve C. Kaufman's work on WP litigation. Motion Carried.

**Final Comments:**

**Alice Jansma, Deputy Treasurer** commented that the recent audit went well. Budget amendments will need attention in near future. Items mentioned: capital outlay and cost of recycling.

**Greg Purcell, Planning Commissioner** commented the **GLPA** will meet at 9:30 a.m. this Saturday at Gun Lake Chapel. Also a good report on Gun Lake e-coli testing was given.

**Frank Fiala, Planning Commission Chairman** commented on the Barry County Solid Waste Committee's process regarding the recycling grant to the township. The grant is tentatively approved, however, the project must be completed, and billing (cost) for the project must be submitted.

**ADJOURNMENT:**

**Motion** by Lippert with support from Rottschafer to adjourn at 8:51p.m. Approved by all.  
Motion Carried.

Respectfully submitted:  
Deb Mousseau  
Recording Secretary 8.11.16

Date: \_\_\_\_\_  
Approved :Sept. 8, 2016  
Janice C. Lippert, Township Clerk

**FINAL COMMENTS**

**ADJOURNMENT**

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