

**YANKEE SPRINGS TOWNSHIP**  
**BOARD OF TRUSTEES**  
**Regular Board Meeting**  
**Thursday, April 14, 2016**  
**7:00 p.m.**  
**Yankee Springs Township Hall**  
**284 North Briggs Road, Middleville, Michigan 49333**

**FINAL MINUTES**  
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 YST Bd Trustees  
 4/14/16

**MINUTES**

Meeting called to order at 7:00 PM by Supervisor Mark Englerth.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE:**

**PLEDGE**  
**ROLL CALL**

**Roll Call:** Jerkatis, J. Lippert, Englerth, Rottschafer, Campbell. All Present.

**Staff Present:** Alice Jansma, Sandy Marcukaitis, Larry Knowles, Cathy Strickland, Greg Purcell, Frank Fiala, Richard Beukema, Paul Heystek.

**Visitors:** 8 (not including staff present). (Not everyone in attendance signed in).

**ADDITIONS/CHANGES TO AGENDA:**

**ADDITIONS/CHANGES**  
**TO AGENDA**

- **Add under Zoning Administration Report: LK** – regarding DeVries landsplit request **and** GLASWA Ordinance Adoption requested.
- **Add under Trustee Report/Roger Rottschafer:** Bid for cyber insurance coverage from Jeff McCray.
- **Add under Supervisor’s Report:** Sealed lawn bids

**APPROVAL OF CONSENT AGENDA:**

**APPROVAL OF**  
**MINUTES**

Motion by Rottschafer with support from Campbell to approve the **Consent agenda for tonight’s meeting 4.1 thru 4.7** (entire agenda) as presented. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. **MOTION CARRIED.**

Approval of Consent Agenda as presented. **MOTION CARRIED.**

**ACKNOWLEDGEMENT OF VISITORS:**

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**OF VISITORS**

**Barry County Board of Commissioners** – Craig Stolsonburg gave report. Vivian Conner was also present.

**Barry County Board of**  
**Commissioners** –Report given by Craig Stolsonburg

**PUBLIC COMMENT:**

**PUBLIC COMMENT**

**Vivian Conner** will be running for re-election to the Barry County Board of Commissioners.

**Robert Nelson-Vice-Board Chair of GLPA:** Bob Nelson announced that the safety siren has been installed. The 1<sup>st</sup> Saturday of month there will be a test for the siren at 1:00 p.m. R. Nelson also announced the Barry County Mental Health Authority has just signed a contract for a new building to be constructed on the east side of Hastings.

**Scott Havens,** Gun Lake Sprinkling: Completed the repair work at the fire department and township park.

**TREASURER'S REPORT: John Jerkatis, Treasurer**

Motion by Campbell with support from Lippert to accept Treasurer's Report as presented. All ayes. MOTION CARRIED.

**PLANNING COMMISSION: Frank Fiala, PC Chairman**

**Geoff Moffat** was present at tonight's meeting to present the Preliminary Plat Application PRA 16-03-01 with Amendments as Requested for Owner: SJ VandenBerg Construction Corp. Mr. Moffat went over the time period for the process involved. It is basically a three year process per Mr. Moffat. Mr. Chris Meyer, Shane VandenBerg's attorney, was present as well.

Motion by Rottschafer with support from Campbell to approve Preliminary Plat Application PRA 16-03-01 as presented. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Frank Fiala noted expired PC terms of Tressa Knowles and Paul Heystek.

Englerth would like to reappoint Bruce Campbell to a one year term by statue (Board Trustee) and three year terms to both Paul Heystek and Tressa Knowles.

Motion by Rottschafer with support from Jerkatis to re-appoint Bruce Campbell – one year term, Paul Heystek to three year term and Tressa Knowles to three year term, all on the Planning Commission, effective date January 1, 2016. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**ZONING ADMINISTRATOR'S REPORT: Larry Knowles, Written Report submitted**

L. Knowles recommended landsplit request for Jeff DeVries, zoned AG on Bass Road. Dan Scheuerman, Assessor, approved of the landsplit as well.

Motion by Campbell with support Rottschafer to approve landsplit request for J. DeVries, Bass Rd., Parcel #08-16-006-007-40, Landsplit #16-04-02. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**WATER ORDINANCE:** Requested Adoption-L. Knowles explained that the ordinance would transfer ownership from township to homeowner from curb stop to the meter (of water supply line).

Motion by Jerkatis with support from Rottschafer to Adopt #04-01-2016 Water Service Line Ownership transfer as amended. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

Knowles commented Gun Lake Sewer's Articles require the GLASWA Board be made up of each township's supervisor. GLASWA has made a change that any elected official could be on the board not just the township supervisor. GLASWA has drafted the amendment.

Motion by Englerth with support from Rottschafer to accept amendment (Any elected township official can be on GLASWA Board) as presented. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**TREASURER'S REPORT: John Jerkatis, Treasurer**

Motion to approve Preliminary Plat Application PRA 16-03-01 as presented. MOTION CARRIED.

Motion to appoint PC terms for B. Campbell, P. Heystek and T. Knowles. MOTION CARRIED.

**ZONING ADMINISTRATOR'S REPORT: Larry Knowles, ZA**

Motion to approve landsplit request for J. DeVries, Bass Rd., Parcel #08-16-006-007-40. MOTION CARRIED.

Motion to Adopt #04-01-2016 Water Service Line Ownership transfer as amended. MOTION CARRIED.

Motion to accept GLASWA amendment regarding allowing any elected official on its Board. MOTION CARRIED.

**Fire/Trustee Report: Roger Rottschafer**

Jeff McCray (Burnham & Flowers) has sent additional coverage bid of \$1,227.00 for cyber coverage \$1,000.000 liability. Discussion took place.

Motion by Lippert with support from Jerkatis to approve cyber coverage for an additional premium of \$1,227.00. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: no, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.

Request was made to allow Fire Chief/Fire Station up to \$15,000 for needed equipment or furniture.

Motion by Englerth with support from Campbell to allow up to \$15,000 for needed equipment or furniture at the fire station. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**SUPERVISOR REPORT- MARK ENGLERTH:**

**Appointment for deputy supervisor** – postponed at this time.

**Parking Lot(s) Bid – 3 bids:** Motion by Englerth with support from Rottschafer to approve Murray’s Asphalt Maintenance \$1,095.00 for parking lot asphalt striping work at Fire Dept., Park, and Township Hall. **ROLL CALL:** Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**Land Split – Cole property:** Motion by Rottschafer with support from Jerkatis to have legal counsel amend ordinance to allow Zoning Administrator and Assessor to approve future land splits. **ROLL CALL:** Jerkatis: yes, Lippert: no, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 4, No: 1. MOTION CARRIED.

**Shooting Range Update:** Positive Correspondence has been received – (for informational purposes).

**ORV Ordinance** – Frank Fiala commented regarding this ordinance. It was noted that a township cannot simply “opt out”. If a township opts out, they must provide their own ORV ordinance. Discussion took place. Vivian Conner gave information as well.

**Recess: 8:13 p.m.      Resume: 8:18 p.m.**

Motion by Rottschafer with support from Jerkatis to table decision on lawn service until specifications are given to lawn companies involved in bidding in tonight’s meeting –to have sealed bids in to decide on April 22, 2016 at 8:00 a.m. All ayes. MOTION CARRIED.

**DNR Clean up** on Sunday at 8:30 a.m.

**Clerk’s Report: Jan Lippert (in Addition to Consent Agenda items)**

Motion by Lippert with support from Rottschafer to approve accounts payables of \$48,785.90 dated 4/14/2016 - Check #s 913423-913452. ROLL CALL: Jerkatis: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, Campbell: yes. Yes: 5, No: 0. MOTION CARRIED.

**TRUSTEE REPORT:  
Roger Rottschafer**

**Motion to approve additional cyber insurance coverage. MOTION CARRIED.**

**Motion to allow up to \$15,000 for needed equipment or furniture at the fire station. MOTION CARRIED.**

**SUPERVISOR REPORT- MARK ENGLERTH**

**Motion to approve parking lot striping \$1,095.00. MOTION CARRIED.**

**Motion to have legal counsel amend ordinance to allow ZA and Assessor to approve future land splits. MOTION CARRIED.**

**BREAK**

**Motion to table decision on lawn service at tonight’s meeting. MOTION CARRIED.**

