

YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES
Regular Board Meeting
Thursday, March 9, 2017
7:00 p.m.
Yankee Springs Township Hall
284 N. Briggs Rd., Middleville, Michigan 49333

FINAL MINUTES
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 YST Bd Trustees
 3.9.17
 Approved April 13, 2017

MINUTES

Meeting called to order at approximately 7:17 p.m. by Supervisor Mark Englerth. (A Special Assessment meeting was held just prior to this meeting for Dist. #45 – NE England Drive at 6:30 p.m.)

CALL TO ORDER

PLEDGE
ROLL CALL

PLEDGE OF ALLEGIANCE:

Roll Call: Jansma, J. Lippert, Englerth, VandenBerg. (Rottschafer: absent with notice)

Remote Participation: Greg Purcell, Planning Commission Chairman

Staff Present: Larry Knowles, Cathy Strickland, Frank Fiala, Ron Heilman, Chuck Biggs, Rich Beukema, Reporter Christian Yonkers.

Visitors: 4 (not including staff present).

ADDITIONS/CHANGES TO AGENDA:

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TO AGENDA

Acknowledgement of Visitors:

Strike: Cindy Vujua from another date to be made for her presentation.

Consent Agenda:

February Account Payable: Check# 913963 agenda is the correct number for the consent agenda, register is correct.

Clerk's Report: Approve Closed meeting minutes of January 17, 2017 - 9:00 a.m.

Supervisor Report: Add: Board Of Review Pay

APPROVAL OF CONSENT AGENDA:

APPROVAL OF
Consent Agenda

Additional Correction: On Feb. 9th Meeting Minutes – 6:30 Assessment meeting- Roll Call: strike Jerkatis, Add: Jansma.

Approval of Consent Agenda as amended. MOTION CARRIED.

- **Board Meeting Minutes: 2-7-17 -3:00 PM Special; 2-8-17 5:30 & 6:30 PM Special;**
- **2-9-17 Special Assessment District No. 45 – 6:30 PM; 2-9-17 Regular Mtg. 7 PM**
- **2-13-17 6:00 PM Special; 2-15-17 8:00 AM Special.**
- **February Accounts Payable: Check #s 913963 (corrected) through 914003 = \$29,419.61**
- **January PAYROLL dated 2-2-2017 Checks #5788 - #5801 = Including #EFT amount \$13,705.44.**
- **February Receipt Register Open & Completed Receipts**

Motion by Jansma with support from VandenBerg to approve the Consent agenda for tonight's meeting as amended. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, VandenBerg: yes, Rottschafer: Absent. Yes: 4, No: 0, Absent: 1.
MOTION CARRIED.

<p>BOARD ACTION ITEMS:</p> <ul style="list-style-type: none"> • <u>Plat of Shangri-La Time Extension Required-</u> <p><u>Motion by Jansma with support from Englerth to refer to Planning Commission the Plat Time Extension request of developer for their (PC's) recommendation. S. Vandenberg abstained. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: Abstained, Rottschaefer: Absent. Yes: 3, No: 0, Abstained: 1, Absent: 1. MOTION CARRIED.</u></p> <ul style="list-style-type: none"> • <u>Renewal of Cable Franchise Fees – Charter Communications</u> <p><u>Motion by Jansma with support from Vandenberg to have Clerk sign the renewal of Cable Franchise Fees at 5% with Charter Communications. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: yes, Rottschaefer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.</u></p>	<p>BOARD ACTION ITEMS:</p> <p>MOTION TO REFER PLAT (SHANGRI-LA) TIME EXTENSION REQUEST TO PC.</p> <p>MOTION TO SIGN CABLE FRANCHISE FEE RENEWAL AT 5%. MOTION CARRIED.</p>
<p>PUBLIC COMMENT: (Limit 3 minutes)</p> <p>Mrs. Joanne Medendorp, of Valley Drive voiced support for the Wayland Union School District residents of the Yankee Springs Township being able to avail themselves of all the Library services at Henika or wherever. She feels that there really is a tremendous amount of support for this. “We have to remain visible so you know that we are passionate about it,” added Medendorp.</p> <p>Alice Jansma –explained some of the history of previous work regarding these services and commented that there is a committee of A. Jansma, the Purcell’s and two librarians.</p> <p>ACKNOWLEDGEMENT OF VISITORS:</p> <p>Ms. Cindy Vujua was not able to be here from the Barry County Economic Alliance this evening.</p> <p>Barry County Board of Commissioners –Vivian Conner gave the Commissioner’s Report.</p>	<p>PUBLIC COMMENT</p> <p>ACKNOWLEDGEMENT OF VISITORS</p> <p>Barry County Board of Commissioners – Vivian Conner</p>
<p>TREASURER’S REPORT: Alice Jansma, Treasurer</p> <ul style="list-style-type: none"> ➤ <i>Motion by Lippert with support from Englerth to approve the previous month’s Treasurer’s Report as presented. All ayes. MOTION CARRIED.</i> • Special Assessment Balance Report was given by A. Jansma. 	<p>TREASURER’S REPORT: Alice Jansma</p> <p>TREASURER’S REPORT APPROVED</p>
<p>Fire Committee Report: February 911 Report on file – Clerk’s Office</p> <p>Englerth mentioned the fire at G. Meyer’s home on Island Drive yesterday (3/8/17)-Assistant Fire Chief Dan Miller was on scene during and after the fire, making a thorough inspection after the fire.</p> <p>Motion by Lippert with support from Vandenberg to authorize assistant fire chief to apply for gas card for fire trucks at Bradley station. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: yes. Rottschaefer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.</p> <p>Water/Warming Station: Fire station was open today and will be open tomorrow 8 a.m. – 5 p.m. because of loss of power in the local area.</p>	<p>TRUSTEE REPORT/FIRE COMMITTEE</p> <p>MOTION TO AUTHORIZE GAS CARD APPLICATION FOR FIRE DEPARTMENT.</p> <p>Page 2 of 6 YST Bd Trustees 3.9.17</p>

ZONING ADMINISTRATOR REPORT: Larry Knowles – (Written report submitted.)
2017 is starting out as radical as 2016: Between 7 and 8 brand new homes this year so far.

Planning Commission: (February 16th Meeting) Discussion took place regarding voting remotely. Motion to not allow remote voting failed.

- SEU – is on the table for an outbuilding on Lakeridge which has been postponed until April (when all PC members are back).
- Dollar General presented a site plan – also postponed and will come back.
- Mountain Falls Putt Putt - much discussion took place at last PC meeting - they will come back next week for Special Use Exception – Zoning class.
- March 2, 2017 Meeting to Elect Officers took place:
Chairman: G. Purcell
Vice-chair: R. Beukema
ZBA Rep: Cathy Strickland
Secretary: Tressa Knowles

GLASWA- Report by Larry Knowles, GLASWA Director

- Arbitration – settlement in GLASWA’s favor
- Terry Lane – Stench complaint- sewer main was failing.
Replacement made – road is waiting for asphalt- neighborhood was very supportive.
- Sewer is offering online payment - Knowles asked “Do you (the Board) want water payments to be offered online as well?”

Motion by Jansma with support from Englerth to approve going online for water payments. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, VandenBerg: yes. Rottschafer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

- Infrastructure Alternatives was hired to perform all the lab work/operation of the plant itself. (Instead of a GLASWA employee doing it, a subcontractor has been hired).
- SCADA has failed during bad weather, new 100’ antenna to be installed next week.
- Freedom.net satellite will be removed and Charter Internet will come in next week.

SUPERVISOR REPORT- MARK ENGLERTH

Business Plan discussion: *Taking Steps towards Priorities*

Library Board – Alice is working on with Greg and Ginnie Purcell.

Veteran’s Memorial- Englerth felt the Veteran’s Memorial is about \$5,000 away from making it happen. Englerth has a plan to roll out next month to make this happen. Jan Lippert will be on the committee as well. Regarding moving the **Veteran’s Memorial** to the township park, Englerth is supportive of it, but wants a public hearing for it. Englerth feels it is a public commitment, not a three (3) or four (4) Board member commitment. Shane VandenBerg mentioned putting something in the paper regarding the Veteran’s Memorial Committee to get the public involved.

ZONING ADMINISTRATOR REPORT: Larry Knowles with PC & GLASWA Reports

MOTION TO APPROVE ONLINE WATER PAYMENTS AT GLASWA.

SUPERVISOR REPORT- MARK ENGLERTH

Business Plan discussion: *Taking Steps towards Priorities continued*

Township Hall Expansion – Jan Lippert, Alice Jansma and Shane Vandenberg will be on a committee for the expansion. Shane was asked by Englerth to join because of his construction background. It was noted if the three board members meet it will be Special Meeting (Open Meetings Act).

Alice mentioned having a **Water Committee** - G. Purcell commented that he'd like to sit on this committee. M. Englerth commented on being on it. G. Purcell commented on making a Citizen's Advisory Committee draft with Larry Knowles months earlier. A. Jansma commented on having a resolution on her desk regarding the water committee drafted in November.

Walkable Communities – In regards to funding walkable communities, Ron Heilman requesting "erasing" millage. Discussion occurred.

Cemetery – Englerth asked everyone at the meeting to make a visit to the Robbins Cemetery. Items to be considered: fees, ordinances, times you can be there, and maintenance.

SPECIAL MEETING March 14, 2016 Tuesday, at 10:00 a.m. with Township Attorney Catherine Kaufman. 18 Hour Notice (closed session (s) will be posted with Purpose of Special Meeting stated in the notice.

Pure Michigan by-Ways – Program (M-179) – Englerth felt participating in this program would "put the township on the map."

Yankee Springs Special Events Application Form – Public Risk

E-Mail from Insurance Agent Dustin Moore (Burnham- Flower Groups) Explanation

Correspondence regarding Barry County Collaborative Meeting- Workshop at the Gilmore Car Museum

Correspondence regarding Grant information from Vivian Conner

2nd Annual Yankee Springs Clean Up will occur on the last weekend of April –

Motion by Jansma with support from Lippert to allow metal dumpsters at the fire station parking lot for Clean Up Day. All Ayes. MOTION CARRIED.

Motion by Jansma with support from Vandenberg to allow \$300 for metal dumpsters at the Fire Station for the Clean Up Day. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: yes. Rottschafer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Frank Fiala mentioned that they would like it as close to the May 13th (Household/Hazardous Waste) pickup as it can be.

**SUPERVISOR
REPORT- MARK
ENGLERTH continued**

**MOTION TO ALLOW
DUMPSTERS AT FIRE
STATION FOR CLEAN UP
DAY.
MOTION TO ALLOW \$300
FOR DUMPSTERS.**

Englerth commented that he met with the DNR today regarding closing roads/trails. A couple of reporters were at the meeting.

Gravel Road Tour – April 17th through the 21st - 8 a.m. or 1 p.m. Englerth commented on negotiating what was best for all and giving the board a date.

CLERK’S REPORT: Jan Lippert

Register of invoices for approval: \$10,316.89

Motion by Lippert with support from Vandenberg to approve invoice journal for check approval of payables for \$10,316.89. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: yes. Rottschafer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

February Payroll inserted: Voided for printed error Chks #5803-5820 - begin with Chks #5821- 5837 including EFT net amount = \$12,404.43.

Motion by Lippert with support from Jansma to approve payroll of February with check #s 5821-5837 for the amount of \$12,404.43. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: yes. Rottschafer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED. (Additional February payroll with corrections will come out tomorrow or Monday.)

May 2nd School proposals elections with five ballot styles. Wayland Union; Kent ISD; Delton Kellogg.

MTA in April: April 10 -13 - J. Lippert plans on attending, as well as, Cathy Strickland, G. Purcell.

Motion by Englerth with support Lippert to allow participation for those who would like to go to the MTA. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: yes. Rottschafer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Board of Review - M. Englerth –

Motion by Englerth to change pay of Board of Review members to \$78.00 for four (4) hours or less and \$100 for more than four (4) hours. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: yes. Rottschafer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

Motion by Englerth with support from Lippert to approve Closed Session minutes of meeting held January 17, 2017 at 9:00 a.m. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Vandenberg: yes. Rottschafer: Absent. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

NEW/OLD BUSINESS: None.

PUBLIC COMMENT:

WAYLAND EMS Meeting (March 8, 2017) – F. Fiala reported on the meeting he attended last night, noting 245 responses from Wayland EMS in Yankee Springs Township.

CLERK’S REPORT: J. Lippert

Payables and February Payroll Approved

MOTION TO APPROVE MTA CONFERENCE PARTICIPATION

MOTION TO CHANGE PAY OF BOARD OF REVIEW.

MOTION TO APPROVE CLOSED SESSION MINUTES OF 1/17/17 – 9:00 A.M. MEETING.

NEW/OLD BUSINESS:

None.

PUBLIC COMMENT

ADJOURNMENT:

Motion by Lippert with support from Englerth to adjourn at 8:45 p.m. Approved by all.
Motion Carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 3.9.17

Date Approved: April 13, 2017Final

ADJOURNMENT

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