

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP <u>BOARD OF TRUSTEES</u> <u>Special Meeting</u> <u>Wednesday, February 15, 2017</u> 8:00 a.m. Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 MINUTES </p>	<p> FINAL MINUTES Jcl draft 2-21-17 Approved 3/9/2017 </p>
<p> <u>Meeting called to order at 8:05 a.m. by Supervisor Mark Englerth.</u> <u>Roll Call:</u> Jansma, Englerth, Rottschafer (via remote), VandenBerg. Lippert entered the meeting at 8:15 a.m. <u>Staff Present:</u> Frank Fiala <u>Visitors:</u> 0 (not including staff present). </p>	<p> Meeting Called to Order Roll Call </p>
<p> <u>PURPOSE OF MEETING</u> <p style="text-align: center;"> Re-Appointment <u>one (1) Planning Commission Member &</u> Appoint <u>one (1) Township- Board Member to Planning Commission.</u> <u>And</u> <u>Zoning Board of Appeals: Appoint 2 New Members – 3 years terms</u> <u>Appoint 1 Alternate (Require 2)</u> <u>Chuck Biggs Expired Term 01-2018</u> </p> </p>	<p> <u>PURPOSE OF MEETING</u> </p>
<p> Englerth commented on what was to be done this morning. It was noted that the notice said reappointment of one (1) Planning Commission member – not two. It was also noted that Chuck Biggs has commented he would be more than happy to resign once other members were in place. C. Biggs has been serving in an alternate spot on ZBA. Englerth noted he would like a document, that everyone could see, that is updating annually, saying who is on what board, and when their re-appointment is. All present were in concurrence with Englerth’s request. Englerth commented that he was just notified that R. Beukema’s term wasn’t quite up yet, but (R. Beukema) will need to get re-appointed per Englerth. <u>Re-appointments to the Planning Commission: 2 year term:</u> <u>Motion by Rottschafer with support from VandenBerg to re-appoint Frank Fiala and Richard Beukema to Planning Commission.</u> <i>(Jansma asked if this motion should be made in separate motions. - Englerth said No.)</i> ROLL CALL: Englerth: Yes, Jansma: Yes, VandenBerg: Yes, Rottschafer: Yes. Absent: Lippert. Yes: 4, No: 0. Absent: 1. MOTION CARRIED. F. Fiala commented that there should be two every year that expire on the PC at the end of the year (6 people <u>plus</u> one from the township board). This information should be documented every year. </p>	<p> <u>Re-appointments to the Planning Commission</u> Page 1 of 3 Spec. Mtg. BOT – Bd. Appointments 8:00 a.m. 2.15.17 </p>

APPOINTMENTS:

Lippert entered the meeting at 8:15 a.m.

**ZBA Appointments: 3 Year terms: Frigmanski, VanHouten
and
Alternates: Wallace, Delamar**

Motion by Jansma with support from Rottschafer to appoint John Frigmanski to the ZBA. ROLL CALL: Englerth: Yes, Jansma: Yes, VandenBerg: Yes, Rottschafer: Yes. Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Jansma with support from Rottschafer to appoint Dave VanHouten to the ZBA. ROLL CALL: Englerth: Yes, Jansma: Yes, VandenBerg: Yes, Rottschafer: Yes. Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Englerth with support from Jansma to appoint Fred Wallace as an alternate to the ZBA. ROLL CALL: Englerth: Yes, Jansma: Yes, VandenBerg: Yes, Rottschafer: Yes. Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Englerth with support from VandenBerg to appoint Todd Delamar as an alternate to the ZBA. ROLL CALL: Englerth: Yes, Jansma: Yes, VandenBerg: Yes, Rottschafer: Yes. Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED.

Motion by Englerth with support from Rottschafer to have alternates be in attendance at every ZBA meeting and paid (\$65) per meeting. ROLL CALL: Englerth: Yes, Jansma: Yes, VandenBerg: Yes, Rottschafer: Yes. Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED.

Re-appointment to ZBA:

Motion by Englerth with support from Jansma to re-appoint Roger Rottschafer to the ZBA.

Before Roll Call vote took place:

Lippert called for Point of Order regarding the ZBA doesn't have to have a board member serving on it.

Fiala verified that Lippert was correct that a board member does not have to be on the ZBA. Five (5) people are to be on the ZBA. Currently the ZBA has J. Welch, Beukema, and Ron Heilman plus two new (2) appointments (Frigmanski & VanHouten) would make five (5) already before re-appointing Rottschafer.

Discussion took place regarding ZBA requirements including township board members (serving on the ZBA) recusing themselves if the township board has voted on the same item. It was also noted that a change had to be made to the zoning ordinance in order for R. Rottschafer to be put on the ZBA (as the 6th member) with five members already in place.

Call to vote on- Motion to appoint Roger Rottschafer to the ZBA (motion made above): ROLL CALL: Englerth: Yes, Jansma: Yes, VandenBerg: Yes, Rottschafer: Yes. Lippert: No. Yes: 4, No: 1. MOTION CARRIED.

**MOTIONS FOR BOARD APPOINTMENTS:
ZBA**

Re-appointment to ZBA

Planning Commission Appointment: (1 year term)

Motion by Englerth with support from Jansma to appoint Shane Vandenberg to the Planning Commission. **ROLL CALL:** Englerth: Yes, Jansma: Yes, Vandenberg: Yes, Rottschafner: Yes. Lippert: No. Yes: 4, No: 1. MOTION CARRIED.

Those appointed were to be notified within an hour per Englerth.

Board Comment:

Englerth commented on those who have already served on the ZBA & PC having to apply for re-appointment. With this procedure, Englerth was trying to achieve filling the boards with quality people and keeping the process fair.

Board of Review: Englerth will be re-appointing three people to the Board of Review and speaking to another to serve as an alternate to the Board of Review.

J. Lippert inquired about Richard Beukema's reappointment (R. Beukema's term was to expire 12-2017.) Englerth commented that he would be looking at the reappointment of Beukema with A. Jansma "so that we have a good understanding and everybody is in agreeance." Englerth also noted that it is the Planning Commission's decision if R. Beukema would be the PC Rep to the ZBA.

It was noted that the PC re-appointments and S. Vandenberg would be sworn in tomorrow night (2/16/17) at the PC meeting.

A. Jansma felt, as well as a phone call, all of the applicants should be sent a letter thanking them for their interest.

Englerth mentioned contacting the applicant that did not come to the interviews may possibly be interviewed by some board members to see if he (applicant) would like to be involved in committees such as Walkable Communities- for example.

Englerth commented on having a Joint meeting on the Township Survey and welcoming the appointments made today (in this meeting) as well as communicating about other subjects such as the Business Plan and the upcoming Budget. Thursday, March 2 at 6:30 p.m. was the date the Board came up with.

ADJOURNMENT:

Motion by Englerth with support from Vandenberg to adjourn at 8:50 a.m. Approved by all. MOTION CARRIED.

Respectfully submitted:
Deb Mousseau
Recording Secretary 2.17.17

Date: _____

Approved : March 9, 2017
Janice C. Lippert, Township Clerk

PC Appointment

Board Comment

ADJOURNMENT

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Appointments 8:00 a.m.
2.15.17