

YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES
Special Meeting(s)
Monday, March 26, 2018
5:00 p.m. & 6:00 p.m.
Yankee Springs Township Hall
284 N. Briggs Rd., Middleville, Michigan 49333

FINAL MINUTES
 Page 1 of 4
 YST Bd Trustees
 3.26.18
 Circulated Draft
 3-27-18 jcl
 Approved April 12, 2018

MINUTES

Meeting called to order at 5:08 PM by Supervisor Mark Englerth.

PLEDGE OF ALLEGIANCE: was waived.

Roll Call: Present: Jansma, J. Lippert, Englerth.

Absent with notice: M. Boysen, S. VandenBerg (Both trustees were going to be running late.)

S. VandenBerg entered the meeting at 5:12 p.m.

M. Boysen entered the meeting at 5:51 p.m.

Staff Present: Frank Fiala

Visitors: (2)

ACKNOWLEDGEMENT OF VISITORS:

Mr. Dustin Moor –Burnham & Flower Insurance

PURPOSE OF MEETING-

5:00 PM Meeting: Review of Contract Renewal – with Mr. Dustin Moor – of Burnham & Flower Insurance

Mr. Dustin Moor presented the proposed insurance coverage for the upcoming renewal/year. Also noted was a Risk Reduction Grant (2 grants per year/1 per cycle).

RENEWAL of Insurance Coverage:

MOTION by A. Jansma with support from Lippert to approve renewal of contract for 2018 Township Insurance Policy to begin April 1, 2018 for 12 months with Burnham & Flower Insurance for the amount of \$14,235.00. Roll Call: Jansma: Yes, Lippert: Yes, Englerth: Yes, Boysen: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.

BREAK: 5:56 p.m.

Resume: 6:00 p.m.

CALL TO ORDER

**PLEDGE
ROLL CALL**

**ACKNOWLEDGEMENT
OF VISITORS**

**Purpose of Meeting
(Agenda)**

**MOTION TO RENEW
INSURANCE COVERAGE.**

6:00 PM Meeting: Meeting called from the March 8th, 2018 Board Meeting
Tabled Board Action Items.

FINAL MINUTES
Page 2 of 4
YST Bd Trustees
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1. Review of Attorney Bills
2. Tabled Minutes from 2-8-18 @ 6 p.m. Special Meeting with Don DeVries (of Fleis & VandenBrink Engineering Firm)
3. Tabled Closed Session Minutes – Special Meeting with Attorney Catherine Kaufman – 2-19-18 at 6 PM.

After Break, the 6:00 p.m. meeting began at which time the board members reviewed: Minutes of the Closed Session of 2-19-18 at 6 p.m. with Catherine Kaufman, YS Township Attorney.

At 6:15 p.m. M. Englerth, Supervisor continued with the meeting.

Roll Call: All present: Jansma, Lippert, Englerth, Boysen, VandenBerg.

- **Tabled Closed Session Minutes of 2/19/18 (approval tabled from meeting of 3/8/18)**– Closed session minutes were read and signed by the five (5) board members. The Closed session minutes will be held for one year and one day from today’s day, per J. Lippert, Clerk.

MOTION by Boysen with support from Jansma to approve minutes from Closed Session of Feb. 19, 2018 (2/19/18) at 6 p.m. with C. Kaufman. Roll Call: Jansma: Yes, Lippert: Yes, Englerth: Yes, Boysen: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.

MOTION to approve minutes from Closed Session of Feb. 19, 2018 at 6 p.m. with C. Kaufman

Englerth asked if there was any interest in making the Closed Session minutes public. Boysen commented that he felt it would be good to review closed session meeting minutes at some point in the future for discussion purposes. Jansma commented on making policies regarding closed session minutes/discussion.

- **Minutes of 2/8/18 at 6 p.m. (Special Meeting with Don DeVries): (Approval tabled from meeting of 3/8/18)**

S. VandenBerg was asked by M. Boysen if he (Shane) wanted to speak to the reason for the requested addition of Don DeVries’ statement to be included in the minutes. VandenBerg commented that he felt it should be clear for the intent of the engineer to be made known.

M. Englerth commented that there are copies of the audio for all meetings and they (copies) are to be part of the minutes as voted on recently by the Board. Discussion took place.

MOTION by J. Lippert with support from Boysen to include the additional information (as presented) to the minutes of February 8th, 2018- 6 p.m.Meeting. Minutes are therefore approved as amended (with the inclusion of the additional information). ROLL CALL: Jansma: Yes, Lippert: Yes, Englerth: Yes, Boysen: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED. Additional information requested to be included is attached to these minutes.

MOTION TO APPROVE ADDITIONAL INFO. TO FEB. 8, 2018 MTG. MINUTES (6 P.M)

Attorney Bills: (Clerk Lippert noted that Deputy Clerk, Marge VanderMeyden copied all attorney bills which were provided for the board members to review.)

Discussion took place: regarding information provided on the bill, the dollar amount spent on attorney bills, communicating what telephone calls are about, attorney's comment regarding making questions from one board member available to other board members, as well as, time needed by board members to review the bills presented this evening.

Due to time involved in reviewing the bills, the board came to an informal consensus to review the attorney bills for discussion at a future meeting.

(Jansma requested to leave the meeting at 6:40 p.m. for a pre-scheduled event.)

Jansma noted that she distributed a copy of the Water Contract and Water System Specifications for the Board to review prior to the April 12, 2018 Regular Board Meeting.

OTHER BUSINESS:

April 12th, at 6:00 p.m. prior to Regular Board meeting: Park and Recreation Plan – Public Hearing.

At 6:30 p.m. (Of April 12th): Auditor's Report

At 7:00 p.m. Regular Board Meeting - Special Assessment District of Willson will be ready to approve and go forth with the first public hearing for that district.

On April 16, Monday: Special Workshop #4 at 6 p.m.

Boysen requested 15 to 20 minutes to talk about the Trail Project, to bring the board up to speed, and then S. Vandenberg and Boysen will have items to present.

Englerth commented that he had a bill from Patten Monument- \$15,238.00 (already agreed upon). Englerth requested that the township cut a check for \$10,000 with the balance to be paid when the monument is put in place.

Motion by Englerth support by Vandenberg to pay \$10,000 to Patten Monument and balance of \$5,238.00 to be paid when monument is put in place (Veterans Memorial).

ROLL CALL: Jansma: Absent, Lippert: Yes, Englerth: Yes, Boysen: Yes, Vandenberg: Yes. Yes: 4, No: 0, Absent: 1. MOTION CARRIED.

PUBLIC COMMENT:

F. Fiala of the Planning Commission (PC) commented regarding the CIP (Capital Improvement Plan) and he would like to have the CIP come to a Joint meeting. In regards to the Master Plan (which is separate from the CIP), Fiala will be asking for one (1) extra meeting for the PC to work on the Master Plan. Fiala will ask the Board for the extra meeting at the Regular Board meeting on April 12th. Fiala commented that possibly April 18th would be the date for the Master Plan workshop for the PC. Englerth inquired as to "Lot coverage" being worked on by the PC. Fiala commented that lot coverage will be on the agenda of the next regular PC meeting of April 19th.

FINAL MINUTES

Page 3 of 4

YST Bd Trustees

3.26.18

Approved April 12, 2018

OTHER BUSINESS

MOTION to PAY \$10,000 to PATTEN MONUMENT (Veterans Memorial).

PUBLIC COMMENT

Full audio recording of this meeting which is to accompany the written minutes (for this meeting) has been downloaded on the township's computer system under "3.26.18 BOT".

ADJOURNMENT:

Motion by Lippert with support from VandenBerg to adjourn at 6:44 p.m. Approved by all.
Motion Carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 3.26.18

Date: jel Draft Circulated 3-27-18

Approved : April 12, 2018

Janice C. Lippert, Township Clerk

ADJOURNMENT

FINAL MINUTES

Page 4 of 4

YST Bd Trustees
3.26.18

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Please see attached (following): Additional Information to be added to minutes of Feb. 8th, 2018 – 6 p.m. Meeting with Don DeVries of Fleis & VandenBrink regarding Water Reliability Study Proposal.

Requested by S. VandenBerg to add to minutes of February 8, 2018 (6 p.m.) -(in reference to the loop): 25 minutes 35 seconds into audio:

Don DeVries commented, "Will I lose sleep on it? No. I probably won't lose any sleep if that loop doesn't get put in."

Conversation with above-mentioned comment requested by J. Lippert:

23 minutes 46 minutes into audio:

M. Englerth commented regarding the loop, (additional wells, easement, location), "I think these discussions need to be made or had before we pull the trigger on a quarter of a million dollars. That's one of the most important questions I have to ask tonight- is if we are going to spend some money, is this the money best spent for the system?"

S. VandenBerg commented, "When they put down that third well, I was approached by Al McCrumb. That's many years ago. I've been here, in all honesty, from the beginning and he wanted to know if I'd be willing to work with the township and sell them a piece of property to put a well on. It never got past that, but we communicated that."

M. Englerth, commented, "So back to my question."

Don DeVries commented, "Right, because I know back to the arsenic when we were all kind of having a heartache over having to put into an arsenic system because we were only a few parts per trillion over the new limit. I remember working with Al and we were looking at possibly a new well site. You know we looked at moving over 100 feet. We looked at maybe a brand new well site and what not and we weren't finding any good options out there. So that's how we actually settled in on just keeping the current well house, wells and system and treating the water. Back to the looping, I guess I still feel it's important. It will still, I can tell you right now, it will be in the new reliability study that we would do- is that loop in there. The DEQ has been encouraging it. Will they

require it? They won't put you under like administrative consent for it, but they will keep telling you that it's recommended- that it's needed. Dead end lines are something that's never, I guess, recommended. Will I lose sleep on it? No, I probably won't lose any sleep if that loop doesn't get put in. But I will say it is recommended. It is something from an engineering standpoint that is very good for your system. It helps with overall reliability. It reduces your stagnation in the water there. It increases fire flow. It increases chlorine residual, which is overall safety to the residents. If you get low chlorine, you get bacteria growth in the system. You get ..?. form bacteria going. It's good for a lot of many reasons. It gives you another loop. You got your wells all located way to the east of your system. And then you got your tower more to the west end of your system. You have one line down Chief Noonday Road that connects the tower to the wells. Right now if that line breaks I guess you would have a break in the system where you can't feed the tower with water. If you put this loop in, it helps somewhat get a dual feed out to there. Not a complete link, but a portion of that..."

S. Vandenberg commented, "So at that point, that would be a benefit to the entire township, as far as all the users on the system."

Don DeVries commented, "Yeah. I would say that the loop can benefit..."

S. Vandenberg commented, "Thank you."

Don DeVries, continued "the (J. Lippert commented, "The users"), because it does provide another connection to the tower."

J. Lippert repeated, "Only the users."

Don DeVries commented, "Yeah. Yeah."

M. Boysen asked about the 8" line that goes down Chief Noonday, commenting "How old is that?"

Don DeVries commented, "'91?"

M. Englerth referred to his daughter's age and remembering having an infant and the stage of putting bottled water on the front porch.

To be included into the Minutes of February 8th, 2018

On Motion by: Lippert; Supported by; Jansma.

Ayes; _Englerth, Jansma; Lippert; Boysen and Vandenberg

Janice C. Lippert, Clerk

Dated: Special Meeting 3-26-18