

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES Regular Board Meeting Thursday, June 14, 2018 7:00 p.m. Yankee Springs Township Hall 284 N. Briggs Rd., Middleville, Michigan 49333 MINUTES </p>	<p> FINAL MINUTES Page 1 of 6 YST Bd Trustees 6.14.18 Circulated draft 6-18-18 / jcl Approved July 10, 2018 </p>
<p>Meeting called to order at approximately 7:00 p.m. by Supervisor Mark Englerth.</p> <p><u>PLEDGE OF ALLEGIANCE</u></p> <p><i>Supervisor Englerth spoke of Mr. Al McCrumb who recently passed away. Mr. McCrumb was the Township Supervisor from 2000-2012. Supervisor Englerth noted that Al Mc Crumb was near and dear to himself (Englerth) and the community. "In 1975, A. McCrumb was one of the first state police troopers at the Michigan post in Hastings. Through that time we had a lot of great relationships. I don't think too many of them ended up over the hood of his cruiser, but they could of. But anyway, not only was he a leader and a volunteer in the Michigan Police, which he was retired, he was a township supervisor for 12 years. I believe he was one of the individuals that was a volunteer and the backbone for building our fire station about 20 years ago in Yankee Springs... One of the stories that was told was that when he was a trooper, that there was a lady that had her home B & E'd and the door smashed in and he (McCrumb) was working second shift and when he got off of work, he went down to the lumber company and bought the materials and repaired her door, off duty, at his expense. So he will truly be missed. He's had a long struggle." At this time Supervisor Englerth requested a moment of silence out of respect for our former YS Supervisor.</i></p> <p><u>A Moment of Silence was observed for Al McCrumb</u></p> <p><i>(It was noted a Celebration of Life will be held for Mr. Al McCrumb at the Township Hall on Sunday, July 8th from 1 to 4 p.m.)</i></p> <p><u>Roll Call:</u> All Present: Jansma, J. Lippert, Englerth, Boysen, VandenBerg.</p> <p><u>Staff Present:</u> Chuck Biggs- Constable, Rich Beukema, Sandy Marcukaitis, Cathy Strickland, Frank Fiala.</p> <p><u>Visitors:</u> 9 (not including staff present). (C. Yonkers of J-Ad present.)</p>	<p>CALL TO ORDER</p> <p>PLEDGE</p> <p>MOMENT OF SILENCE OBSERVED FOR MR. AL McCRUMB</p> <p>ROLL CALL</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <ul style="list-style-type: none"> • <u>Addition by A. Jansma:</u> Information regarding Wellhead Protection Grant - due June 15th. • <u>Under Clerk's Report:</u> Tabled May 10, 2018 meeting – Closed Session minutes of April 19, 2018 at 7:15 p.m. held at fire station. Minutes need to be approved. • <u>Under Acknowledgement of Visitors:</u> Add Guest: Mr. Rick Moore - Trails • All Ayes from Board on Additions and Changes to tonight's agenda. 	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p><u>APPROVAL OF CONSENT AGENDA:</u></p> <ul style="list-style-type: none"> • <u>Regular Board Meeting Minutes:</u> May 10, 2018 – 7 p.m. • <u>Special Board Meetings:</u> May 10, 2018- 6:30 p.m.; May 5th, 2018- 9 a.m.; May 18, 2018- 1:45 pm; May 22, 2018 - 7 p.m. • <u>June 2, 2018 - 9 a.m. – Fire Station</u> • May Check Register #914619 through Check #914667 = \$46,153.99 • Payroll: #6246 - #6278, dated 5-31-18, for total amount of \$12,076.18 • APRIL EFT \$3,072.86 • MAY RECEIPT JOURNAL 	<p>CONSENT AGENDA</p>

<p>Request by VandenBerg to remove minutes of June 2, 2018 meeting at the fire station and table to next meeting of July 10th – a Tuesday.</p> <p><i>Motion by VandenBerg with support from Jansma to approve the <u>Consent agenda for tonight's meeting as presented above with minutes of June 2, 2018 removed.</u> ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Boysen: yes, VandenBerg: yes. Yes: 5, No: 0, MOTION CARRIED.</i></p>	<p>FINAL MINUTES Page 2 of 6 YST Bd Trustees 6.14.18 Approved July 10, 2018</p>
<p><u>PUBLIC COMMENT: None</u></p>	<p>PUBLIC COMMENT</p>
<p><u>ACKNOWLEDGEMENT OF VISITORS</u></p>	<p><u>ACKNOWLEDGEMENT OF VISITORS</u></p>
<p><u>Geoff Moffat – Trails</u> commented that he was asked to come to give a brief intro to Trails and developing the concept. G. Moffat noted that M-179 is a Recreational Heritage Road. This may help with funding. The trail and using existing road right-of-ways was mentioned. Moffat noted that getting permission from MDOT and Road Commissions can take some effort. Also noted was capital outlay and general maintenance will impact the township's general fund. Mr. Moffat proposed doing a study for the township. "This will give you a basis and all your options," commented G. Moffat. Mr. Moffat also referred to getting the feedback of the community toward the project and also working with Mr. Rick Moore (whom is present this evening). Mr. Moffat was told of the previous engineering study by Prein & Newhof. Moffat commented that this study would help. Moffat also noted the importance of having public forums.</p>	<p><u>Geoff Moffat – Trails</u></p>
<p>Motion by Jansma with support from VandenBerg <i>to approve study of Trails done by Mr. Moffat for \$2,250.00.</i> Roll Call Vote: Englerth: Yes, Boysen: Yes, VandenBerg: Yes, Jansma: Yes, Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED.</p>	<p>MOTION TO APPROVE TRAIL STUDY by G. Moffat</p>
<p><u>Mr. Rick Moore</u> has been part of the Trail Association for many years. In 1981, the trail association started organizing to acquire the rail grade. Today, the only motorized vehicles that are on the trail and are used for maintenance, emergency vehicles and handicapped individuals. Mr. Rick Moore is very enthusiastic about trails and gave a wealth of information to those in attendance. Mr. Moore distributed some copies of Michigan Trails Magazine 2018. It was noted the Mr. Moore is also actively involved with Charlton Park, as well. The website address for R. Moore's trail organization is: www.MITRAILS.ORG</p>	<p><u>Mr. Rick Moore- Trails</u></p>
<p><u>Barry County Commissioner -Vivian Conner</u> gave the Barry County Board of Commissioners Report. <i>A written report was also submitted.</i></p>	<p><u>Barry County Commissioner - Vivian Conner</u></p>
<p><u>Sandy Marcukaitis, Tree Grant Information/Newsletter-</u> S. Marcukaitis noted the trees that have died (Township Park/Fire Station) and are suffering due to lack of watering. Discussion on water supply for trees occurred.</p>	<p><u>Sandy Marcukaitis, Tree Grant Information/Newsletter</u></p>
<p>Motion by Jansma with support from Lippert <i>to approve \$1,450 for matching grant (DTE Energy) for trees.</i> Roll Call Vote: Englerth: Yes, Boysen: Yes, VandenBerg: Yes, Jansma: Yes, Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED.</p>	<p>MOTION TO APPROVE MATCHING GRANT FOR TREES.</p>

Regarding a **township newsletter**, the last newsletter was done in Fall of 2017. S. Marcukatis asked if the Board would like to have a newsletter to go out in the Fall. No action was taken on this. Englerth commented that the board has a lot on the table right now.

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BOARD ACTION ITEMS:

Set Public Hearing Meeting Date Fiscal Year Budget 2018-2019 Year:

Motion to have public Hearing by Jansma with support from Boysen ***to have meeting to adopt budget on June 26 at 7 pm.*** Roll Call Vote: Englerth: Yes, Boysen: Yes, VandenBerg: Yes, Jansma: Yes, Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED. (*ALSO – Fleis & VandenBrink may be present at this meeting as well regarding Water Specifications. Arrangements for this are still in progress.*)

MOTION TO SET MEETING TO ADOPT BUDGET.

Air Conditioning Bids for Fire Station –

Two bids received from: DeWeerd Heating/Cooling and Welton. Bids are for air and furnace. Both bids are from local contractors. A third company was asked for a bid. The third company did not reply. Discussion occurred. Joel Baugh was present from DeWeerd Heating & Cooling.

Motion by Boysen with support from Lippert ***to table to review the bids*** (Air for Fire Station)– All Ayes. MOTION CARRIED. (To be “bird dogged” by Englerth & Boysen).

MOTION TO TABLE FIRE STATION A/C BIDS FOR REVIEW.

MASTER PLAN – Acceptance – not “Approval” as written in the agenda.

The Acceptance - not approval- allows for the plan to be distributed to local governmental units for their review and comment for a 63 day window to be published in the **The Sun & News**. Discussion occurred.

Motion by Boysen with support from Englerth ***to move to accept the Master Plan and go forward.*** All Ayes. Motion Carried.

MOTION TO ACCEPT (not Approve) Master Plan.

TREASURER’S REPORT: by Alice Jansma, Treasurer

• **May 31, 2018: Financial Report**

A. Jansma commented that she has been looking at investment situations (getting higher interest rates) due to current low interest rates.

Englerth referred to the meeting of June 12th, at which the board members present gave consent for A. Jansma to contact Griffin Pest Control for service at the township hall and office at \$44.25 per month.

Water Advisory Board Minutes are in packets of Board members.

Motion by Englerth with support from VandenBerg to accept the Treasurer’s Report for May 2018 All ayes. MOTION CARRIED.

TREASURER’S REPORT:
presented by Alice Jansma, Treasurer

MOTION TO APPROVE MAY 2018 Financial Report.

TRUSTEE REPORT: MICHAEL BOYSEN

M. Boysen recently attended a seminar at the Annual MTA Conference regarding social media and he commented that he would like to administer the township’s Facebook page on a daily basis. Administer means “respond” to questions- per Boysen. “The advantage of this is we have the opportunity to communicate with a lot more people,” Boysen commented. Boysen also commented that it is of key importance to stay on it on a daily basis.

TRUSTEE REPORT: MICHAEL BOYSEN

Discussion occurred. Consensus was to give the Facebook page a three month trial period.

CLERK'S REPORT: Jan Lippert, Clerk

Fire Report for May 2018 in Board packets.

New Voter Equipment on display- Marge VanderMeyden, Deputy Clerk, has labeled the new equipment for public view.

Accounts Payable Invoice register (dated 6/14/18): Grand total of \$24,603.08 (\$23,184.53 and Vet. Memorial \$1,418.55) Motion by Jansma with support from Boysen **to pay \$24,603.08 (Invoice Register).** Roll Call Vote: Englerth: Yes, Boysen: Yes, VandenBerg: Yes, Jansma: Yes, Lippert: Yes. Yes: 5, No: 0. MOTION CARRIED.

Payroll for May – (Checks #6246 -#6278 in the Consent agenda). At this time a motion was made by Boysen, with support for Englerth to approve the Payroll. Roll Call Vote: Englerth: Yes, Boysen: Yes, VandenBerg: Yes, Lippert: Yes, Jansma: Yes. Yes: 5, No: 0. MOTION CARRIED.

SUPERVISOR'S REPORT: Mark Englerth

Veterans' Memorial – M. Englerth noted that progress is being made but it is purely with volunteers. "We are going to run out of money before we run out of the project. And that was the business plan ... we chose to take," noted Englerth.

Boysen commented that Mark Englerth volunteered, along with Shane VandenBerg, to dig the hole, contract it to get all the concrete poured, set the stone, and backfill it.

VandenBerg commented, to Englerth, "I just want to say 'Thank you'. I want you guys to know, he (Englerth) is the guy that is behind the Veterans' Memorial. He is the one who is doing the bulk of the work. I, personally, did very, very little. I did the best I could do, but I want the community to know that this is the man (Englerth) that is pushing this and actually physically doing the work, going to the jail, getting inmates, bringing them to assist through this whole process. I just gotta say, 'Thank you'."

Englerth commented, "It's a lot more than me." Englerth thanked Larry Bennett, of Bennett's Tree Service out of Hastings, who brought in a crane to set the stone. Englerth noted that he would be putting together letters and having the board members sign them, to thank these individuals. "Terry McKinney of McKinney Poured Walls came in and poured the structural foundation, the outside of it... They didn't charge us any labor." Englerth commented that S. VandenBerg has brought in a backhoe and has done work. Englerth commented having a little bit of criticism and concern regarding having inmates working on the project. Englerth commented that being part of something positive and giving their respect and dignity back that "it is more than just the monument. It's doing something positive. And these people will admit that they've made a mistake. They will admit that they've fell down. And maybe its also part of our jobs to pick them back up..." Englerth commented that fundraisers will be coming up. "We've got a long ways to go, but we've come a long ways too," added Englerth. "We will be slowing down on money."

Englerth showed a sample of the ceramic tile that they are looking at to do the bricks. The tiles come 16" x 32" and are very durable.

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CLERK'S REPORT: Jan Lippert, Clerk

MOTION TO APPROVE CURRENT INVOICE REGISTER

SUPERVISOR'S REPORT: Mark Englerth

Englerth commented on looking for volunteers from many trades to help, (concrete pouring, electric work, plumbing, etc.) and also financial help was encouraged, if a person is not able to volunteer. Englerth referred to Orangeville Township's memorial as his benchmark.

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Gypsy Moth- Englerth noted that Barry County Soil Conservation District is working with MSU and an assessment will be done in our township. Mark Bishop will be involved with the assessment. Hastings Point was noted as a hot spot. "We do not have a mechanism or a vehicle," commented Englerth. A meeting may be coming up regarding this matter.

Wind Turbines: Greg Moore, Public Liaison for Consumers Power, will be putting together a date for an informational meeting in the near future.

A Special Closed Session meeting is coming up with the township attorney upon request of one of the township board members.

Dumpster for residential only – not commercial dumping. Englerth noted the misuse of the township's "residential use only" dumpsters.

Wellhead Protection – M. Englerth commented that he spoke with Don DeVries of Fleis & VandenBrink regarding the water reliability study – which can be extended until 2020. Englerth referred to Brian Rice who was not available this evening. Regarding the Wellhead Protection grant, a decision has to be made by 6/15/18. Jansma noted that the grant was discussed at a previous meeting. Discussion took place primarily on whether this action is being mandated, or not.

MOTION TO ACCEPT MATCHING WELLHEAD GRANT

Motion by Jansma with support from Lippert to accept \$2,875 matching grant for wellhead protection. Roll Call: Jansma: Yes, VandenBerg: No, Lippert: Yes, Englerth: No, Boysen: Yes. Yes: 3, No: 2. MOTION CARRIED.

Appointments of Board Members:

BOARD MEMBER APPOINTMENTS TO ZBA AND PC.

Motion by Englerth with support by Jansma to appoint M. Boysen to the ZBA. All Ayes. MOTION CARRIED.

Motion by Englerth with support by Jansma to put S. VandenBerg on Planning Commission. All Ayes. MOTION CARRIED.

Note: Boysen will need to be Sworn into ZBA by Clerk Lippert.

PLANNING COMMISSION – F. Fiala, PC Representative

PLANNING COMMISSION – F. Fiala, PC Representative

- Cardboard Container grant information forwarded to M. Englerth.
- Fiala thanked the Board for accepting the Master Plan.
- Master Citizen Seminar attended by PC members on June 7th.
- Planner Rebecca Harvey presented a detailed job description for Zoning Administrator (PCI) to the Planning Commission.
- The PC is looking at loosening up on lot coverage and having a public hearing on it.
- Also the PC is looking at private road standards.
- Discussion took place regarding trimming trees by the Barry County Road Commission.

NEW/OLD BUSINESS/ BOARD COMMENT:

NEW/OLD BUSINESS/ BOARD COMMENT:

Fire Hydrant Bid (for Information only)– for training – M. Englerth noted background on hydrant training, procedure and pumping down services needed on hydrants.

April 19, 2018 - Closed Session Meeting Minutes at Fire Station (7:15 p.m.) were distributed by Clerk Lippert. Board Members reviewed at this time in the meeting.

Motion by Englerth with support from VandenBerg to approve minutes of Closed Session of April 19, 2018 at the Fire Station. All Ayes. MOTION CARRIED.

PUBLIC COMMENT:

Bill Medendorp, Vista Point, commented “At the June 2nd meeting, they said they were going to tell us who’s planners. Did we make that decision on who is going to be elected in Planning? Or Appointed? It was said that at that meeting that it had to be on the 14th, because Mark promised that. I just wanted to know who is going to be in Planning and who is not. I just wanted to know because it is the 14th. So I would like to know did you all pick out the planners or didn’t you? I would just like to know. And I’m going to say one more thing. I really appreciate the five (5) people on the board that are working together better. At first I was going to say some things, but now I changed my mind because I see a lot better attitude on the board. So, just tell me what you appointed for the Planning thing.”

Mr. Rick Moore, Hastings, past Chairman and Vice Chairman of Charlton Park, noted that the Parks and Recreation Board has a grant program for local townships that can apply for their parks and rec. A. Jansma is aware of this grant and noted that the township has applied for a grant recently, and in past years.

Cathy Strickland commented that she was asking for a friend, “Whose responsibility is it to put out buoys on Gun Lake and who owns the buoys?” Englerth commented that he would be happy to answer this question when it was not in Public Comment. The second question asked was, (C. Strickland noted that they were pleased that the buoy was out at the end of the Cuddy Drain, would it be okay to put reflective tape on it to see it in the evening to make it more visible? Englerth commented that he would get with C. Strickland on this.

Sandy Marcukaitis noted that she has been asked the question, “Why is the (Veterans’) Memorial stone facing the fire station (parking lot)? It can’t be seen from M-179, nor when you are going north on Payne Lake Road.” Englerth commented that he would be happy to talk with S. Marcukaitis after the meeting.

Other Item: Discussion on Water Contract – (from Supervisor’s Report)

Englerth commented on changes requested by and made for a YS Board member. Englerth would like to work on water contract in a workshop going through it slow and looking at the data, possibly bringing in Glen Leep. J. Lippert reviewed changes that were made to the contract in reference to the meeting of June 2.

Motion by VandenBerg with support from Englerth *to table water contract with GLASWA until June 26th meeting.* All ayes. MOTION CARRIED.

ADJOURNMENT:

Motion by Englerth with support from VandenBerg to adjourn at 9:10 p.m. Approved by all. Motion Carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 6.14.18

Date: Circulated Draft 6-18-18 / jcl
Date Approved :July 10, 2018
Janice C. Lippert, Township Clerk

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**APPROVAL OF
CLOSED MTG.
MINUTES OF 4/19/18**

**PUBLIC
COMMENT**

**MOTION TO
TABLE GLASWA
Water Contract.**

ADJOURNMENT