YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES

Special Board Meeting

Presentation of Township Hall & Office Renovations by Fleis & VandenBrink

Tuesday, July 23, 2019
6:00 p.m.
Yankee Springs Township Hall
284 N. Briggs Rd., Middleville, Michigan 49333

MINUTES

CALL TO ORDER

Alice Jansma was appointed as temporary Chair. Ayes: 3, Nays: 1. MOTION CARRIED.

Meeting called to order at approximately 6:07 p.m. by Temporary Chairperson, Alice Jansma.

PLEDGE

2. PLEDGE OF ALLEGIANCE

ROLL CALL

3. Roll Call: Present: A. Jansma, J. Lippert, S. VandenBerg, L. Knowles

Late with Notice: M. Englerth entered meeting at 6:12 p.m.

Staff Present: Frank Fiala (PC), Sandy Marcukaitis, Richard Beukema

Also Present: Catherine Kaufman

Visitors: 1 visitor

PURPOSE OF MEETING

4. PURPOSE OF MEETING: Fleis & VandenBrink – Presentation of Township Hall and Office Renovations.

Clerk Lippert noted that an email came this afternoon from Don DeVries of Fleis & VandenBrink, notifying that he will not be able to attend this meeting. He would like a renovation committee to be formed.

Discussion began regarding committee nominations.

Committee members that were nominated:

Nancy Near	**Alice Jansma**
Marge VanderMeyden	**Jan Lippert**
Dan Scheuerman	**Deb Mousseau**

Mark Englerth entered at 6:12 p.m. Now that Supervisor Englerth is present, he is in charge of the meeting per C. Kaufman, YS Attorney. A. Jansma reviewed with Englerth what had taken place so far in the meeting.

J. Lippert commented on issues of the building for example ceiling tiles coming down, and hazardous bubbled up carpet. Lippert proposed to go forward with the committee and get it done. Lippert noted that the carpet was noted as an issue from Risk Management from the insurance. Discussion occurred.

Motion by Knowles with support from Jansma to contact and ask Dan Scheuerman, Deb Mousseau, Alice Jansma, Marge VanderMeyden, Nancy Near, Jan Lippert to be on the renovation committee and move forward. **ROLL CALL: Knowles: Yes, Lippert: Yes, Jansma: Yes, VandenBerg: No, Englerth: No. Yes: 3, No: 2. MOTION CARRIED.**

- **Jan Lippert** will contact the three people (nominated) who are not in attendance.
- After contacting the three people that are not at the meeting, J. Lippert will contact L. Knowles.
- **Knowles** will contact Don DeVries (of Fleis & VandenBrink) to set up a meeting with the newly formed committee.

5. Public Comment: (Limit 3 minutes)

Public Comment

Sandy Marcukaitis asked "What's the next step?" (after the committee goes over ideas).

L. Knowles commented that the committee will meet with Fleis & VandenBrink to give them direction to what is going on. Then committee will present what they come up with to the Board for approval.

S. Marcukaitis: "Is there going to be a deadline?"

J. Lippert/Alice Jansma referred to Fleis & VandenBrink's proposal and timeline in the board packet.

Englerth called for **Board Discussion.**

Board Discussion

Kaufman commented that if you are aware of a problematic issue in your building, I would recommend that the board deals with.

Motion by Lippert to take care of bubbled up carpet ASAP to avoid any future lawsuits or injury. Motion failed for lack of support.

Discussion called by Jansma in regards to how the carpet gets "taken care of".

Englerth commented "So we won't reinvent it, because I think we all want the carpet out. We want the liability gone. If we decide we want carpet or something down the road, that's another step."

Motion by Englerth second by Knowles to remove carpet at a cost not to exceed $1,200, (tear out and disposal). Englerth and Jansma will oversee expenses. Roll Call: Englerth: Yes, Knowles: Yes, Lippert: Yes, VandenBerg: Yes, Jansma: Yes. Yes: 5, No: 0. MOTION CARRIED.

Brief discussion occurred (called by Lippert) before roll call vote regarding what may be under carpet (such as mold?). It was noted by attorney, that an 18 hour-notice meeting could occur if necessary.

ADJOURNMENT

ADJOURNMENT: Motion by Englerth with support by Jansma to adjourn at 6:31 p.m. Approved by all. Motion Carried.

Respectfully submitted: Date:_____
Deb Mousseau
Recording Secretary **7.23.19** Approved : By Bd of Trustees Aug. 8, 2019
Janice C. Lippert, Township Clerk